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**Account Opening**

**CLIENT INFORMATION**

Company's Name: \_\_\_\_\_

Complete Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Delivery Address (if different): \_\_\_\_\_

Number of years in business: \_\_\_\_\_ Type of business: \_\_\_\_\_

Name of owner(s): \_\_\_\_\_

Expected monthly purchase volume: \_\_\_\_\_

**FINANCIAL INSTITUTION INFORMATION**

Name: \_\_\_\_\_

Complete Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Account Number: \_\_\_\_\_

**BUSINESS REFERENCES**

Supplier: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Supplier: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Supplier: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

I authorise my financial institution and business references to exchange and disclose the necessary information about my credit experience. I acknowledge having read the terms and conditions applying to the management of the account described on the following page, to have understood the extent and declare being satisfied and agree to respect them.

Name of signatory in capital letters: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**The client agrees to the following terms and conditions:**

- 1. Ottawa Aluminum Manufacturer reserve the right to all merchandise in any forms that is sold to clients until full payment.**
- 2. The client agrees to pay all orders done under their company by people authorised, explicitly and implicitly.**
- 3. The client accepts that the condition of sell « Net 30 days » are from the date of invoice and consent to respect this term.**
- 4. The client understand that Ottawa Aluminium Manufacturer can amend the terms of sell under the conditions that the client must be advise by either email or fax beforehand.**
- 5. The debtor agrees to pay the monthly fees of 2% (24% per year) on any account that is overdue and requires immediate payment.**
- 6. The clients agree to pay the delivery fees applied and imposed by Ottawa Aluminium Manufacturer.**
- 7. No return will be accepted without authorisation. Extra fees of 15% will be applied on the returned materiel.**
- 8. The client gives all right to Ottawa Aluminium Manufacturer to apply payment given at their own discretion and agrees to respect their application.**
- 9. The authorized signatory(ies) hereto undertakes jointly and severally with the client to make it his personal business to assume all and each of the client's obligations and waives in advance any benefit of discussion and dividing.**
- 10. In the event that Ottawa Aluminium Manufacturer retains the services of a lawyer to collect the sus owed to it and/or any other sum owed by the client, the latter agrees in advance to pay the creditor an indemnity of 20% on the sum due representing the attorneys' fees plus all disbursement incurred, as per all rights and recourses of OAM Inc.**
- 11. All parties understand that if legal proceedings are taken from either side, the latter must be brought before the competent court located in the district of Terrebonne and consequently, the parties' elect domicile at the Registry of the Superior Court of the district of Terrebonne.**
- 12. The client and/or stakeholder authorizes Ottawa Aluminum Manufacturers Inc. to obtain, provide and/or exchange from time to time with the financial institution(s) concerned, with any credit agency, organization and/or company, the information required and necessary for the opening or updating of the customer's credit file**
- 13. The client and/or signatory declare having read and understood all the terms and conditions for managing the account, knowing its extent, agreeing to it and agreeing to respect it. The client acquiesces to receiving a copy of this.**

**Name of signatory in capital letters:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_